



Request for Academic Transcript or Statement of Results

Fees

- A fee of **\$25.00** applies for Academic Transcripts relating to results prior to 1983.
 - A fee of **\$15.00** applies to Academic Transcript/Statements of Results 1983 and onwards.
- Payment to the Student Centre is required prior to the re-issue.**

Student Details

Student Number

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Full Name _____

Address _____

Postcode _____

Telephone _____ Fax _____

Details

Years(s) required *(please tick one)*

All years specific years *(please list)* _____

Course(s) Title

Syllabus Code(s) *if known*

Delivery Instructions

- Please mail to me at the above address
- Please fax to me at the above fax number
- I will collect from the Student Centre on ____ / ____ / ____ at ____ am/pm

Payment Method

- Cash (in person) Cheque (payable to "University of Ballarat")
- Credit Card (complete the following details)

Visa MasterCard Expiry ____/____/____ Cardholder's Signature _____

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Student's Signature _____ **Date** ____/____/____

SMB Campus
 Student Services
 Lydiard Street South
 PO Box 668 Ballarat 3353
 Tel: 03 5327 8000
 Fax: 03 5327 8004

Ararat Campus
 Student Services
 Laby Street
 PO Box 340 Ararat 3377
 Tel: 03 5355 3000
 Fax: 03 5352 4616

Horsham Campus
 Student Services
 Baillie Street
 PO Box 300 Horsham 3402
 Tel: 5362 2600
 Fax: 03 5362 2610

Stawell Campus
 Student Services
 Sloane Street
 PO Box 115 Stawell 3380
 Tel: 03 5358 7200
 Fax: 03 5358 7250

Computer Entry	Date	Receipt No.
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